

Bird Rock Elementary School Governance Team Meeting Minutes

February 12th, 2018

GT members in attendance:

Laura Gunn, BRE Foundation Representative
Alex Yerbury, BRE Foundation Representative
Tricia Gallagher-Geurtsen, Parent Representative
Lisa Pulli, Parent Representative
Rachael Cardenas, Parent Representative
Kristi Nelson, TK-1 Teacher Representative
Peggy Wilkinson, 2/3 Teacher Representative
Tara Barber, Chairperson, SDEA Representative
Ryan Weiss, Teacher at Large
Marlo Boyce, Classified Representative
Dr. Amanda Hale, Principal

Guests:

Chris Hargrave
Lori Shearer
Mariel Cairns
Noel Owens
Kelly Griffiths
Stephanie O'Brien
Suzy Van Skike
Mindy Mc Neill
Lorene LaCava

Call to order- Tara Barber called meeting to order, at 3:18pm

1. Approval of minutes

- a) January meeting minutes were reviewed with the following changes.
-Item 7d, change name from Kristi to Peggy. Change "in her" to "some".

MOTION: Tara- to approve revised January minutes.
Tricia second/ PASSED

2. Public Comment

- a) Lorene LaCava spoke about the Gratitude Garden and handed out a sketch of the proposed sculpture (see attachment). Jane Wheeler plans to begin the project this spring. SGT members gave the go ahead to proceed.
- b) Introduction of Rachael Cardenas as new parent representative. A reminder was given to add Rachael's name to future agendas as parent representative.

- C) Lori Shearer spoke regarding Makers Space and Rodger Ashworth. If we would like for Rodger to give a brief proposal on Makers Space, Lori will help find grant money, if SGT votes for this.

Old Business

3. By-Law Composition

- a) Tara spoke regarding the By-Law Composition of 50/35/15, as SDEA member, would like to maintain this composition. Laura mentioned that the By-Law sub committee has still not met since last meeting. The SGT team discussed the current status of 3 parent-at-large members, 1 foundation member and 1 foundation president. Discussions included
- For voting purposes 3 parents and keep other 2 parents on the team.
 - In the past principal and foundation president have not been voting members.
 - 3/5/1 ratio is 56%/33%/11% not 50%/35%/15%
 - Teacher population feels stretched and unable to come up with another member for a 6/4/2 ratio.
 - On previous boards always one more teacher than parents.
 - Waiver in the past was created to change the by-law composition, to even the number of parents to teachers.
 - Parents feel their voice is being reduced and the effects on the school climate.
 - Level of fundraising for the school has increased and the importance of having foundation members on the board.
 - Old By-Laws still govern until new ones have been voted in/ revised.
 - Difference between PTO and Foundation? Bylaws refer to PTO. The 2 entities have joined/ documents showing they are combined.
 - Foundation raises ½ million dollars a year and maybe that's why foundation members were made part of the SGT group or why the waiver was created.
 - Teachers still value and rely on parent involvement, this doesn't have to do with how teachers feel about parents.
 - Agrees teachers should have a larger percentage, but Foundation plays a huge role at our school and instructional day and worried that without their knowledge, mistakes will be made.
 - Clarification of classified role and member qualification, active community member, doesn't include a current parent at the school.

MOTION: Tara- to maintain 4 parent representatives for voting, for remainder of this year. The sub committee of Teachers, Parents, and Classified meeting over the summer to decide on composition of voting and bring the by-laws current.

No Second

- Bylaw committee should meet this school year and get bylaws completed, not over summer.
- Finish out year with 5 parent votes and then have sub committee meet and revise as we planned.
- Teachers want 3 parent reps. Parents want 5 parent reps., compromise of 4 parent reps. for voting.

MOTION: Tara to amend current by-laws in the spirit of compromise to 5 teachers, 4 parents, 1 classified.

Second- Kristi/ No vote-Break given for team members to discuss

MOTION: To amend existing bylaws to 5 Teachers, 4 Parents, 1 Classified for voting purposes until the end of the school year. The 5th parent representative will continue to attend, speak and be part of the Governance team, with the exception of voting. Voting Parent Representative:

- 3 Parent-at-large representatives with a 2 year term staggered. The Representatives will be elected via email or online voting following nominations. Parents may nominate themselves or their peers; however, anyone nominated must agree to serve before the election takes place.

- 1 Foundation executive board representative with a 1 year term.

The Foundation board may select their SGT member in a manner to be determined by the board, secret ballots, open vote at a board meeting, or voting by email are examples of acceptable methods of election.

Tara second/ PASSED

New Business

4. Election Process for SGT members

- a) MOTION: Tara- to table Agenda item #2.
Lisa second/ PASSED

5. Principal's Update

- a) Discretionary allocation proposal for next school year- (see attached copy). Amanda reviewed the discretionary allocation expenses; copier, paper, phone, postage, assessment support, student instructional support and instructional supplies, totaling \$36,152.00
 - Assessment support \$2,500 (teacher to administer, sub and assessment).
 - Student instructional support \$8,500- opportunities for teachers to work with smaller groups, 6-8 weeks to look for growth, 45mins-1 hour support for students before or after school, would not be offered to all students. Students who need additional time 2x a week before/after school, to extend the learning to meet standards. Teachers would choose students, math or writing depending on need.

- b) Local Control Formula Funding LCFF- (see attached copy).
Amanda spoke regarding professional development and playground partners. Amanda confirmed that SSC School Site Council has had input regarding this budget. PLC meetings can be covered by LCFF (one hour) if foundation is unable to pay.
- C) Total Enrollment- (see attached copy)
Amanda spoke regarding the number of choice students; this is already built into the site budget.
- D) Choice Enrollment numbers- (see attached copy)
The total number of choice students for the 2018-2019 school year is 29. Amanda confirmed that this number is already set and we are unable to change/ increase or decrease the number. 452 students/ 18 teachers projected for next school year. Laura commented that historically Foundation has paid for an extra teacher (totaling 19), asked where the 19th teacher would go? Possibly 1st grade. Discussion continued regarding the possibility of losing 2 teachers if enrollment numbers drop.
- E) Tricia asked if the entire budget has been received? Amanda commented yes, that the school budget was received, she met with School Site Council to discuss and it was due on Friday last week, and sent back. Tricia referred to the January SGT minutes, where a motion was passed by the SGT team to review the budget once Amanda received it from the district. Tricia was upset that the motion passed in SGT was not up held. This brings up issues of trust and follow through with motions made by the SGT. Lisa reviewed the motion, read aloud from the January SGT minutes. Amanda commented that the budget is a living document that can be changed at any time and open to recommendations.

6. Foundation

- a) Discussion regarding enrichment funding by the Foundation. A parent survey was created to poll parents regarding enrichment funding priorities. A document was drafted up and pushed back by the teachers. Tara commented that the document is fine, just delete SGT on the form and send out. It is agreed that the parent survey will be distributed tomorrow.

7. Parent Representatives

Nothing to report

8. Roundtable

Nothing to report

5:50 meeting adjourned.

Minutes taken by Lisa Pulli

Action Items:

- Add Rachael Cardenas as parent representative on Agenda in team members section (February minutes).
- Allocate more time and higher priority for discussion regarding enrichment/ Foundation funding and planning for next school year (January minutes).
- Parent survey distributed on Tuesday Feb.13th (February minutes)