

Bird Rock Elementary School Governance Team Meeting Minutes

March 12th, 2018

GT members in attendance:

Laura Gunn, BRE Foundation Representative
Alex Yerbury, BRE Foundation Representative
Tricia Gallagher-Geurtsen, Parent Representative
Lisa Pulli, Parent Representative
Rachael Cardenas, Parent Representative
Kristi Nelson, TK-1 Teacher Representative
Peggy Wilkinson, 2/3 Teacher Representative
Ginny Gallagher LaRowe, 5th grade Representative
Tara Barber, Chairperson, SDEA Representative
Ryan Weiss, Teacher at Large
Chris Hargrave, Principal

Guests:

Ami Doshi
Andi Frost

Call to order- Tara Barber called meeting to order, at 3:18pm

1. Approval of minutes

- a) February SGT meeting minutes were reviewed with the following changes.
-Add Ami Doshi as a guest to the attendance

MOTION: Tricia- to approve revised February minutes.
Tara second/ PASSED

2. Public Comment

None at this time

Old Business

3. By-Laws

- a) Sub committee will meet/ email and review the bylaws and discuss if any further changes to current by-laws are needed/recommended. Members of the By-Law sub committee are Chris, Ryan, Tara, Alex and Laura.

New Business

4. Process to consider when making a request to add an agenda item to SGT

- a) Chris handed out a request form used by La Jolla Elementary (see handout).
The team discussed the form, possible options to be added to the e-blast or

sent to the representatives. The form and continued discussions were tabled and moved to the by-law sub committee to further explore.

5. Parent Teacher Conferences

- a) Discussion regarding current parent teacher conference schedule of 5 days in the Fall and 5 days in the Spring, totaling 10 days for the school year. The team reviewed the possibility of having 3 days in the spring rather than 5 days in the spring allocated to conference time. Teachers, staff and parents gave input.

MOTION: Tara-to maintain 5 conference days for spring conferences and hold them the week before spring break.
Ginny second/PASSED

6. School Plan for Student Achievement (SPSA)

- a) The team reviewed the following handouts: Performance Levels By Groups Report and Achievement Levels By Grade Report in English Language Arts and Mathematics. Discussed groups of students who are not meeting standards.

7. Science Enrichment

- a) Laura spoke about the current science enrichment program that the foundation has funded for the past 2 years. According to the recent parent and teacher surveys, a majority would like to see a science enrichment program continue (Parents #2 priority and Teachers #3 priority). Foundation has the money as of now to continue this program, but since it's a curriculum decision, it will need to be reviewed by Governance. A discussion took place regarding the current program and the consistency within the past 2 years.

MOTION: Tricia- to add 5mins. to discussion.
Tara second/ PASSED

Teacher feedback is important to have, especially with the cost of the program. Tara will get input from the teachers regarding the science enrichment program.

MOTION: Tara- to place science enrichment at the top of the agenda for next meeting.

Tricia second/ PASSED

8. Principal's Update

- a) March 14th activities are planned at the middle and high school levels.
- b) Safe campus lock down drills have taken place. Teachers will have keys to the staff room and library. See Something, Say Something movement.

- c) Enrollment for the 2018-2019 school year discussed (see handout), FTE Allocation 18.

9. Bird Rock Foundation

- a) The Gala has made \$167,000, so far and still counting.
- b) Open positions available on the Foundation Board.
- c) Treasurer has mentioned that every year Foundation brings in \$400,000-\$500,000. This year may be different due to lower enrollment.
- d) SGT to start thinking about technology and Art. Everything Foundation funds needs to be approved.
 - Tara mentioned, next agenda discuss curriculum: Technology, Art and Music
 - Chris will find out if Jodi Borden can be hired as a professional expert, classified, hourly, or credentialed teacher next year. She will find out if there is a 3 year commitment for hiring a classified employee?
 - Laurie provided background on hiring policies for classified employees.

8. Roundtable

Nothing to report

5:06 Meeting adjourned.

Minutes taken by Lisa Pulli

Action Items:

- By-Laws sub committee will meet/ email to discuss current by-laws.
- Tara will get teacher feedback regarding science enrichment program.
- Science enrichment will be placed at top of the agenda for next meeting.
- Next agenda discuss curriculum, Technology, Art and Music.
- Chris will find out hiring questions for next year.